

# Ebooks

The Library has over 250,000 ebooks in several different collections. They provide you with access to key resources 24/7 from any computer with an Internet connection.

The main collections are:

- Dawsonera
- Ebook Central
- EbscoHost

But there are many more, smaller specialist collections as well.

Each collection may look a little different but essentially they all work in a similar way and this guide will help to you use them.



There are two ways to access the ebooks (electronic books).

### 1. From OneSearch

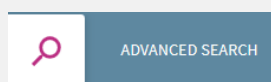
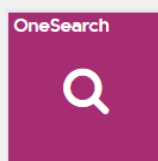
Do a basic title search across all the collections in one go.

### 2. Going direct to an ebook collection

Supports full-text searching of all content in a particular collection.

## 1. In OneSearch

- From the student hub <https://universityofcumbria.mydaycloud.com/dashboard/home> select the OneSearch tile



- Use the Advanced Search to search for "study skills" as an **exact phrase** in the **title** and material type **Books & more**.

Search for:  Books & more  Articles & more  Everything



Title ▼ is (exact) ▼ study skills

AND ▼ Any field ▼ contains ▼

If a book is available as an ebook it will have **Online access**.

To limit your results to ebooks only, select *Full text Online* (In the Tweak my results menu)

PAGE 1 197 Results

1		BOOK <b>Study Skills for Nurses</b> Elizabeth, Mason-Whitehead: Tom Mason: 2007: 2nd ed.. <a href="#">Online access &gt;</a>	Quote icon, Email icon, Pin icon, More icon
2		MULTIPLE VERSIONS <b>The study skills handbook</b> Stella Cottrell	

Tweak my results

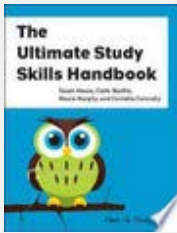
Sort by Relevance ▼

Availability ▲  
Available in t... (138)  
**Full Text Online (87)**

Resource Type ▲

Use the Pin to add to your own book list.

- Choose a book and click on **“Online access”** to see which collection it is held in. In this case it is held in two. This time we are going to look at **Dawsonera** but you will get to know which collection you prefer.



View It

Online Access at: [Dawsonera](#)

Online Access at: [EBSCO Academic Collection](#)

- Click on the Name of the Collection (Dawsonera).
- OFF Campus** you will be asked to log in with your UoC email and password

Please sign in using your full University ID as follows:

Students: s9999999@uni.cumbria.ac.uk  
Staff: first.last@cumbria.ac.uk

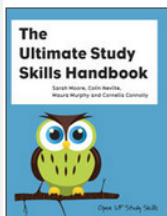
[Sign in](#)

- The first time you do this you will be asked to accept the Terms and Conditions.

The following example is from our Dawsonera collection but all the ebooks work in a similar fashion.

## The ultimate study skills handbook

Author: [Sarah Moore](#) ... [\[et AL\]](#), Pages: 242 Size: 2.77 MB Format: PDF Publisher: [Open University Press](#)  
Published: 01 April, 2010  
eISBN-13: 9780335240074 [Show more](#)



### Description

"The book itself covers everything university students need to know from exam revision and e-learning to work-life balance" - "The Bookseller". "We would heartily recommend the book to students who are at the beginning of their studies" - Maxine Fletcher, Lecturer, Oxford Brookes. "This book's crammed full of very useful topics, information and exercises that I've never seen before, especially in the section on research, which I particularly liked" - Joel, Student, Keele University. Competition for graduate jobs has never been so fierce. "The Ultimate Study Skills Handbook" will help you succeed from the first week of your studies through to graduation. Covering all the core skills you will need to help you make the most of your university course, "The Ultimate Study Skills Handbook" is your key to success. This is the handbook of techniques, tips and exercises. Written by a team of experts and tested on students, the advice in this book will help you to improve your grades, save time and develop the skills that will make you stand out to prospective employers. Whichever subject you are studying, this practical and concise book will help you find your individual learning style; working out the best way for you to learn; doing your best; developing your study skills; and, managing your time.

### Download the ebook.

This downloads it as one PDF which you can access for 24 hours. (1 use)  
**NB. You still need to be online to open it up.**

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### Read online.

This is the best option as it allows you to jump to chapters, search for keywords and print.

### My Bookshelf

You can add books to your own "bookshelf" by selecting the star.

Pages: 322  
Author: [\[Name\]](#)  
Edited By [John McKinnon](#).  
Publisher: [John Wiley & Sons Ltd](#)

[Fundamentals of Anatomy and Physiology](#) ★

Other collections such as Ebook Central and Ebsco do allow you to download for longer and to download chapters rather than the whole book. Generally you have to have Adobe Digital edition to download ebooks but each collection is different and more information is available on our Ebooks page <https://my.cumbria.ac.uk/Student-Life/Learning/Resources/Ebooks/> .

### Reading your book online:

The screenshot shows the interface for 'The ultimate study skills handbook - Sarah Moore [et Al.]'. It features a 'Contents' sidebar on the left, a 'Search' and 'Notes' bar at the top, and a main reading area. The main area displays the title 'Introduction: How to use this book' and the start of the text. Callouts provide the following instructions:

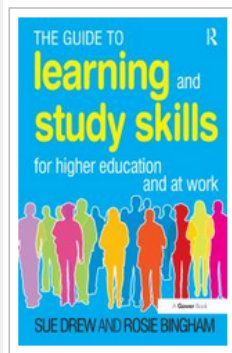
- Use the contents to navigate around the book:** Points to the 'Contents' sidebar.
- Enlarge the text:** Points to the magnifying glass icon in the top navigation bar.
- Go to the exact page:** Points to the page number '1 / 225' in the top navigation bar.
- Search for keywords in the text. This brings up the pages with that word on it.** Points to the 'Search' button.
- Add your own notes, which you can download and take away when you have finished.** Points to the 'Notes' button.
- Scroll down to read the book:** Points to the main text area.

### Printing and copying:

The screenshot shows a row of five buttons: 'Cite', 'Copy', 'Print', 'Download', and 'Expand'. Callouts provide the following instructions:

- You can print or copy a set number of pages (based on copyright law – 10% of a book or a chapter). Each page you print will come off the total (It does remember for next time!)** Points to the 'Print' button.
- This exports to Refworks** Points to the 'Cite' button.
- You can copy sections of text in addition to the print quota. But remember to note where you got it from, or you are at risk of plagiarism.** Points to the 'Copy' button.
- Get a bigger screen to make it easier to read.** Points to the 'Expand' button.

## Ebook Central.



The Guide to Learning and Study Skills  
Sue Drew and Rosie Bingham

### Availability

Your institution has unlimited access to this book.

Online Reading

66 pages remaining for copy (of 66)

Full Download

Check out this book for up to 21 days.

66 pages remaining for PDF print/chapter download (of 66)

PDF Chapter Downloads

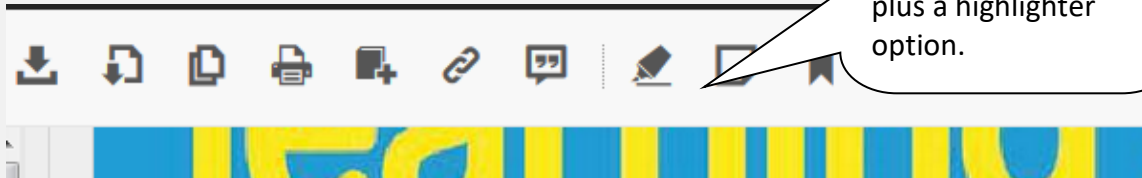
Read Online

Full Download

### Description

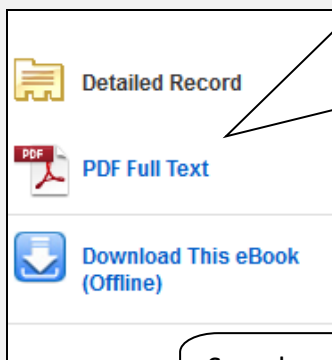
Ebrary puts the print and download information upfront on the access page.

Note the chapter download.



The same functions as Dawsonera are available from here, plus a highlighter option.

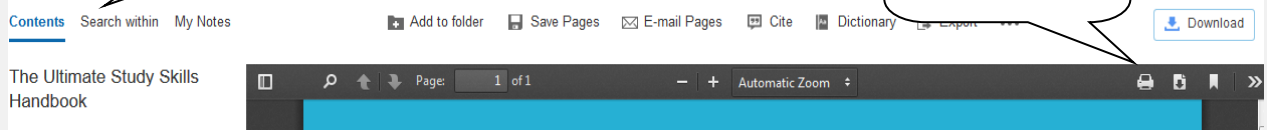
## EbscoHost



The **PDF link** is the read online option. Most Ebsco ebooks only allow one user at a time. So you may get a message that the book is already checked out. You will need to come back later.

Search and notes

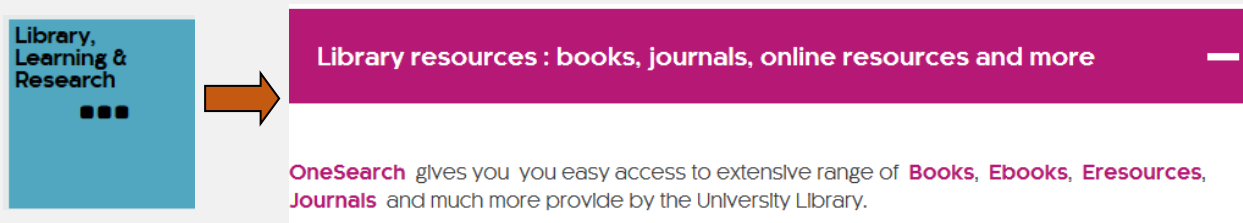
Use the PDF menu to print



## 2. Going direct to an ebook collection

We have three main ebook collections: **Dawsonera**, **Ebook Central** and **Ebscohost** Plus other smaller subject specific collections. These can all be accessed directly from the **ebooks** page. <https://my.cumbria.ac.uk/Student-Life/Learning/Resources/Ebooks/>

Or from the Hub:



You will see a list of the collections available; some are subject specific and others are generic.

<b>Dawsonera</b>	Access to over 5000 ebooks purchased by the University. <a href="#">Dawsonera Help</a>	<b>On and off campus</b>
<b>Early European Books</b>	400 Pre-1700 ebooks from the Wellcome Library	<b>On and off campus</b>
<b>Ebook Central (ebrary Academic Complete)</b>	125,000+ multidisciplinary ebooks <a href="#">Information on downloading books</a>	<b>On and off campus</b>
<b>Ebsco ebook collection</b>	140,000 multidisciplinary ebooks <a href="#">Information on downloading books</a> <a href="#">Log in to EBSCOHost quick guide [PDF]</a> (pdf)	<b>On and off campus</b>

Each collection will have its own search options – Be aware that the default search is normally within the full text of every book and will find you many irrelevant results. Look for the **Advanced search** to search effectively.

### **Help and information.**

- There can be problems using ebooks on Internet Explorer. If you have problems use **Firefox** or **Chrome**
- Check the information on the ebooks pages.
- Use the **FAQS**: <http://my.cumbria.ac.uk/StudentLife/Learning/Resources/EBooks.aspx#FAQ>
- Also check the general Help accessing Online library resources <https://my.cumbria.ac.uk/Student-Life/Learning/Resources/Help-Accessing-Online-Library-Resources/>
- If none of these solves your problem then contact the IT Helpdesk.  
Tel: 01228 888888 Email: [ITservicedesk@cumbria.ac.uk](mailto:ITservicedesk@cumbria.ac.uk)