

<b>DISCIPLINARY REVIEW FORM</b>	
<b>Name</b>	<b>Student Number</b>
<b>Contacting you.</b> We will use your student email address to contact you.	
Please read the Privacy Notice online: <a href="https://my.cumbria.ac.uk/Student-Life/Student-Policies-and-Procedures/">https://my.cumbria.ac.uk/Student-Life/Student-Policies-and-Procedures/</a> which explains how the University will use any data, including sensitive personal data, that you provide or may be collected in relation to your disciplinary appeal. By sending us your disciplinary appeal, you are confirming you have read, understood and agree with the Notice.	
<b>Do you have a disability or specific learning difficulty</b> you would like us to be aware of when considering your Disciplinary appeal?	Yes / No. If yes, please give details of adjustments that will assist you during the appeal procedure:
<b>Disciplinary method</b> Not for use with FPN. See FPN attachments if applicable.	<input type="checkbox"/> Disciplinary by Correspondence <input type="checkbox"/> Disciplinary Interview <input type="checkbox"/> Health and Conduct Committee – conduct
<b>Name of the leading Disciplinary Officer</b>	
<b>Date of Correspondence outcome letter, Interview or Committee</b>	
<b>I am making this Disciplinary Appeal based on (select one or more of the grounds below):</b>	<ul style="list-style-type: none"> <li>• You must have the permission of any third party (eg: other students, staff etc) before naming them in a statement.</li> <li>• We may not accept additional information at a later date, unless you can tell us good reasons why it could not be included now.</li> <li>• List any documents attached to support your Disciplinary appeal if applicable.</li> </ul>
<input type="checkbox"/> <b>i) I am providing new material evidence available that could not be provided earlier.</b>	By this we mean evidence that you believe may alter the decision of the disciplinary and which could not be provided at the time of your disciplinary.
<input type="checkbox"/> <b>ii) I am providing evidence that the procedure for my disciplinary was not followed correctly.</b>	You should explain how the Disciplinary method used did not follow the procedure correctly.
<input type="checkbox"/> <b>iii) I believe the sanction is disproportionate to the code(s) breached.</b>	Why do you feel the sanction is disproportionate and what do you believe is appropriate?
I have read and understood the Disciplinary Appeals Procedure and understand that I may seek information, advice and guidance from the Students' Union ( <a href="http://www.ucsu.me/support">http://www.ucsu.me/support</a> ) at any time during this Disciplinary appeal.	

Signed (student)		Date:	
Return this completed form and any supporting documents, <b>within 10 working days</b> of the date of notification of the Disciplinary outcome to: <a href="mailto:studentprocedures@cumbria.ac.uk">studentprocedures@cumbria.ac.uk</a> .			

This form is subject to amendment from time-to-time. This form and the full policy and procedure can be downloaded from <https://my.cumbria.ac.uk/Student-Life/Support/Responding-to-your-concerns/Student-Code-of-Conduct/>.

If you require an alternative format of this form, please contact [studentprocedures@cumbria.ac.uk](mailto:studentprocedures@cumbria.ac.uk).