

UNIVERSITY OF CUMBRIA
COURSEWORK REASSESSMENT REQUIREMENT

Module Code: HPRO5006 – Professional Development 2.
Module Title: Professional Development 2
Tutor: Barbara Adams
Title of the item of work: Assignment 2 - Portfolio
PowerPoint Presentation – 15:00 minutes
<p>Details and Criteria:</p> <p>Students required to re-sit –</p> <p>Intended Learning Outcomes (ILOs):</p> <ol style="list-style-type: none"> 1. Apply project management techniques as identified by an appropriate standard. 2. Prepare and present evidence to demonstrate achievement of project management knowledge, skills and behaviours. 3. Capture evidence from a variety of sources and evaluate your professional development. 4. Evaluate personal progress towards clearly identifiable targets. <p>Task Description:</p> <p>Your Project Manager Integrated Degree Apprenticeship requires you to build evidence of 'coverage and competence' against the 25 aspects of project management set out in the Institute for Apprenticeships and Technical Education's Level 6 apprenticeship standard under the headings of 'Knowledge', 'Skills' and 'Behaviours' (often abbreviated to 'KSBs'). In order to progress from the 'development' stage of your apprenticeship to the 'assessment' stage (i.e. pass 'Gateway Review' and start End Point Assessment), you are also required to demonstrate that you have achieved Level 2 accreditation in English and maths, have passed your PMQ exam, have accumulated 320 university credits, and have logged a total of 'off-the-job' personal development hours which matches or exceeds the target specified in your apprenticeship documentation. Your collection of evidence to demonstrate that you have met these requirements is referred to as your 'apprenticeship portfolio'.</p> <p>Re-submission of assignment 1 requires you to deliver a pre-recorded 15-minute presentation which demonstrates your understanding of the development framework which you have committed to, and which benchmarks your progress towards meeting the requirements set out above by:</p> <ol style="list-style-type: none"> 1. Contextualising the Level 6 Project Manager Degree Apprenticeship within the wider field of project management training and technical education

2. Comparing and contrasting the competency requirements of your degree apprenticeship against other recognised competency frameworks for project management specialists
3. Mapping your progress towards meeting the Gateway Review requirements, highlighting those areas where you already meet the requirements and those areas that require further work
4. Discussing the various types of evidence that you have gathered to date
5. Developing an Action Plan for the next 18 months, setting out what needs to be done, how and when it will be done, who needs to be involved, and what you need to do to secure their commitment.

It is expected that the presentation will be delivered in a traditional format consisting of a single presenter addressing an audience.

The recording will be uploaded to Blackboard as part of the submission proves.

You will be penalised in your grade if you run out of time.

Marking Criteria:

Module Title:	HPRO5006 – Professional Development II			Level:	5
Assessment Title:	Skills, Knowledge & Behaviours of a Project Management Standard – Presentation.			Weighted:	75%
Criteria and Weighting	100-70	69-60	59-50	49-40	39-0
Identify alternative available PM standards making a justified case for why the one that you are going to be working to is appropriate (30%)	As previous grade band but makes use of appropriate literature to support the decisions being made in the selection process.	You have identified several relevant and appropriate standards that could be used and provided a convincing argument as to why your chosen one is appropriate.	You have identified alternative standards that could be used to assess your competencies against and you clearly identify which of these you are going to use.	You have selected the 'obvious' standard to assess yourself against but have not discussed why this a relevant or appropriate choice.	You have not identified an appropriate professional standard against which your competencies could be assessed.
Prepare and present evidence to demonstrate achievement of project management KSBs and other necessary documents. Evaluate your progress towards meeting the standard as evidenced in your portfolio (40%)	Your work comprehensively documents your progress in your apprenticeship. Your achievement grid is very clear. You make comprehensive defendable self-assessments of your progress.	You provide all of the required documents to demonstrate the progress made in your apprenticeship. Your achievement grid is clear and fully cross referenced. Your work very clearly shows the degree to which you think you meet the competencies defined in a project management standard or framework. Gaps are clearly identified.	You provide the majority of the documents required to demonstrate the progress made in our apprenticeship. Your achievement grid is clear and cross-referenced. Your work very clearly shows the degree to which you think you meet the competencies defined in a project management standard or framework. Some	You don't provide all of the required evidence to document the progress you have made in your apprenticeship but it is clear that some progress has been made. Your achievement grid is likely to be sparsely populated or poorly cross-referenced. Your work shows that you think you meet some of the competencies defined in a project	You provide little evidence that demonstrates achievement of the identified competencies. Your work does not make it clear the degree to which you think that you have met the competencies defined in a project management standard or framework.

			gaps may be identified.	management standard or framework.	
Prepare an action plan to complete your portfolio for July 2024 (30%)	You have a clear, comprehensive, realistic and well developed plan which has been developed in conjunction with your employer if necessary	You have a clear, reasonably realistic plan which has had discussion with your employer	You have a clear plan which addresses some gaps in your portfolio but may be lacking in detail and/or may not have been discussed with your employer	Your plan may address some gaps in your portfolio but lacks detail and employer engagement so is not fully convincing	You have no convincing plan for the completion of your portfolio of evidence and documents

SUBMISSION DATE AS PER STUDENT PORTAL

(Please tick as appropriate below - must be completed)

To be submitted via the appropriate Blackboard site on or before 23:59 on 12th August 2021.

To be submitted through the Virtual Learning Environment (e.g. Blackboard) as detailed above, in accordance with instructions given by the course team.