

Disciplinary Meeting (Procedure section B).

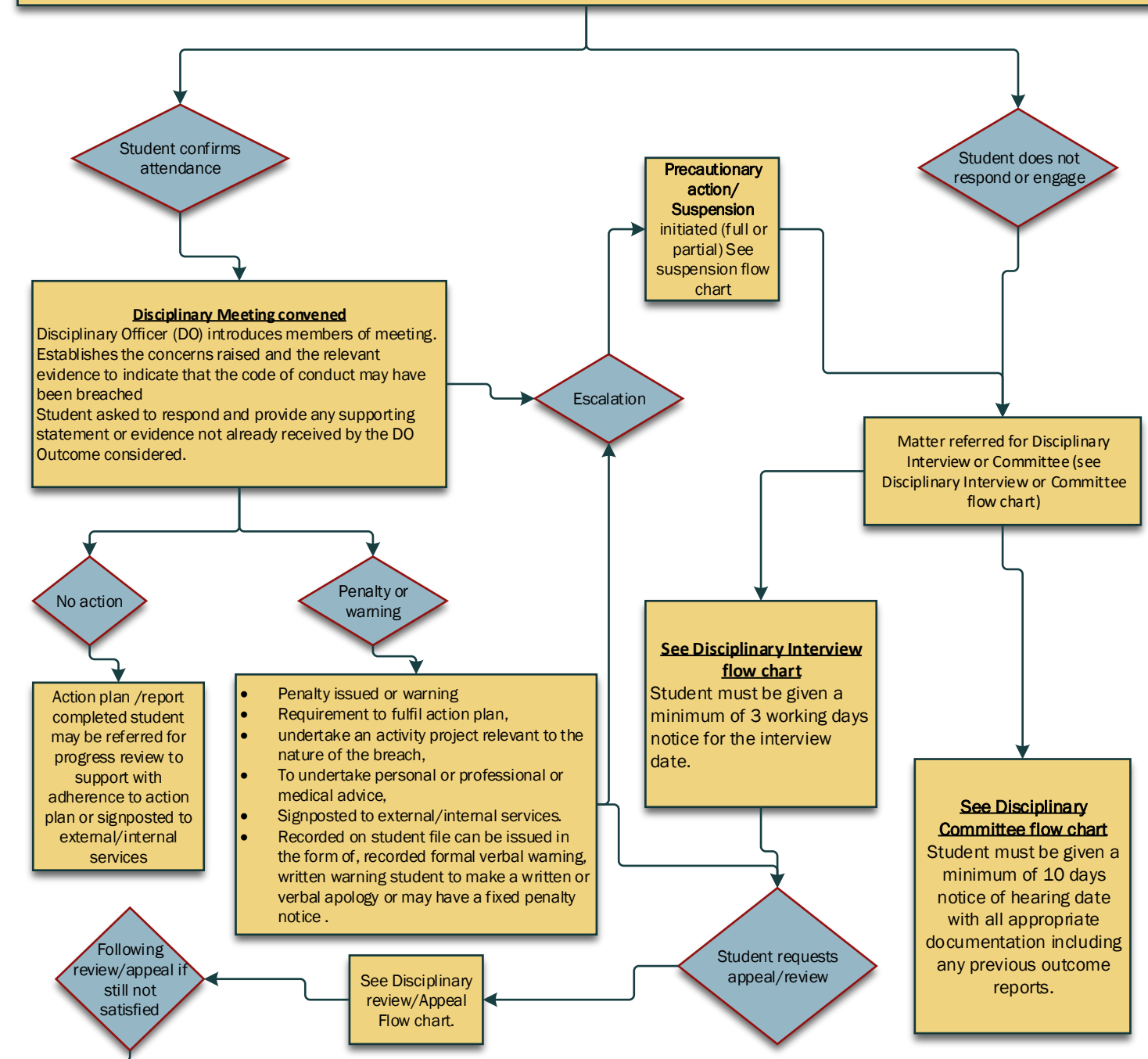
Following on from a Disciplinary Investigation this procedure is used to address minor programme-related misconduct, minor concerns about meeting professional body requirements or minor accommodation-related allegations. (Principles outlined in procedure apply from 15-17 see policy for more details)

At any point the procedure can be adjourned to seek further information, medical information or pause for well-being. All information will be shared with the parties before being reconvened.

Outcome of Disciplinary Investigation is referred for Disciplinary Meeting

Appointed Disciplinary Officer will:

- Consider inclusion of relevant parties required to inform the meeting.
- Liaise with Programme Administration team to establish if a note taker is required.(7 days prior to the meeting)
- Provide Programme Admin with the completed documentation to be shared with the student and confirmation of the date and time of the meeting.



Notify the student of the outcome that all internal procedures have concluded.

The Student Casework team will issue a

Completion of Procedures (COP) Letter as soon as possible, and within 28 days after the end of internal processes. Any complaint to the Office of the Independent Adjudicator must be submitted within 12 months of the date of the COP Letter.