

Disciplinary Interview (Procedure section C).

Used to consider more significant or disruptive misconduct, non-compliance with other procedures and/or an accumulation of minor breaches and more significant concerns about meeting professional body requirements, can be due to non-engagement with Disciplinary Meeting or as an escalation of issues discovered at that meeting. (principles outlined in procedure apply from 15-17 see policy for more details)

Principles. See section 14

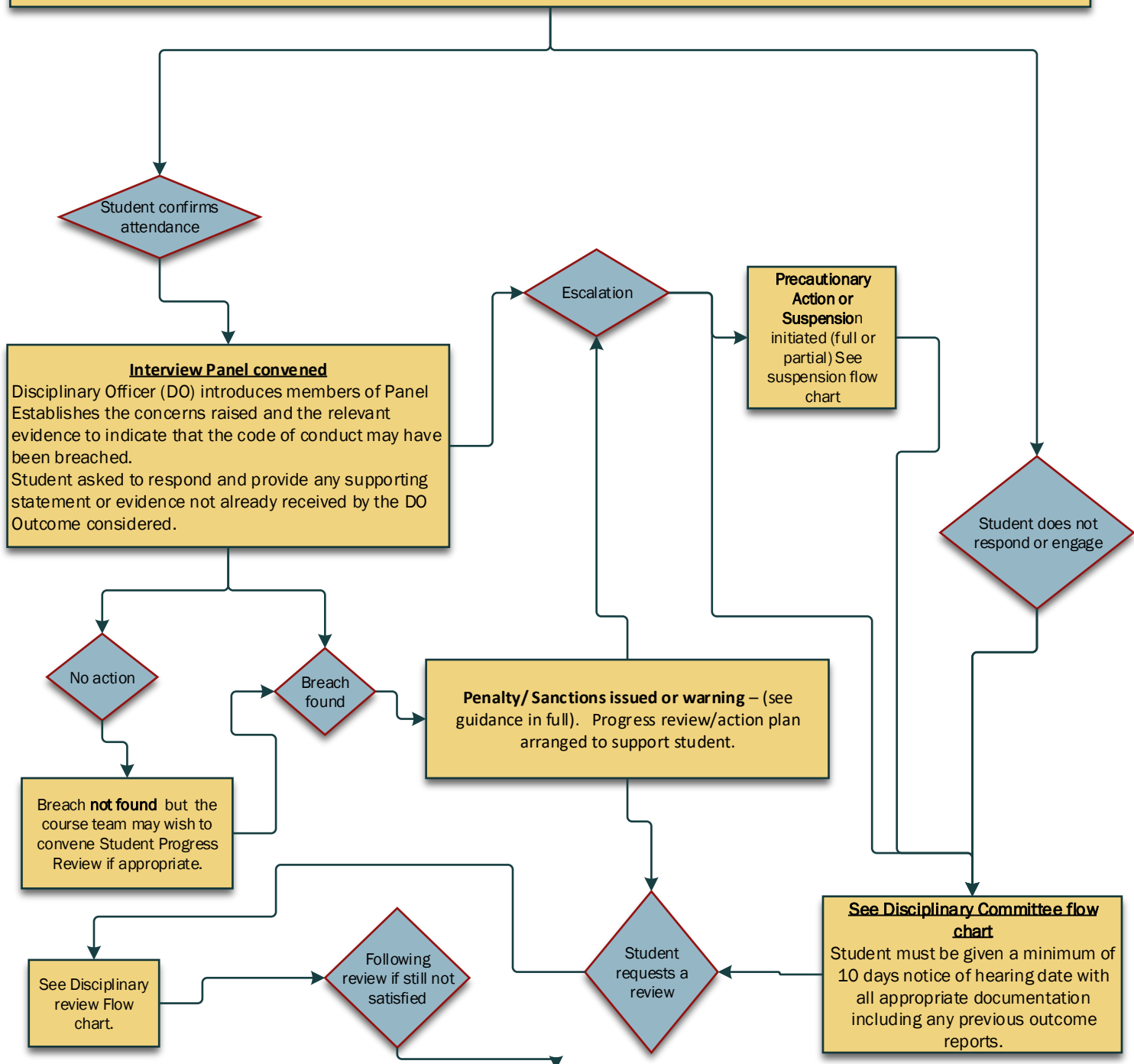
Disciplinary Investigation or Disciplinary Meeting outcome is referred for Disciplinary Interview

Appointed Disciplinary Officer (DO) will:

- Consider inclusion of relevant parties required to inform the meeting.
- Liaise with Programme Administration team to establish if a note taker is required.(7 days prior to the meeting)

Provide Programme Admin with the completed documentation to be shared with the student and confirmation of the date and time of the meeting.

- The case will be presented by the Investigating officer or relevant member of staff from Student services or Academic registry, or referrer from the Disciplinary Meeting if different officer required.



Notify the student of the outcome that all internal procedures have concluded. The Student Casework team will issue a **Completion of Procedures (COP) Letter** as soon as possible, and within 28 days after the end of internal processes. Any complaint to the Office of the Independent Adjudicator must be submitted within 12 months of the date of the COP Letter.