

Accessing the Turnitin Test area

Turnitin Test Areas are provided to offer students the opportunity for feedback on the **similarity** of work with other sources prior to final submission. This feedback can be used to improve work and ensure sources are referenced correctly. This guide shows how to access the Turnitin Test Area, which is located in Blackboard.

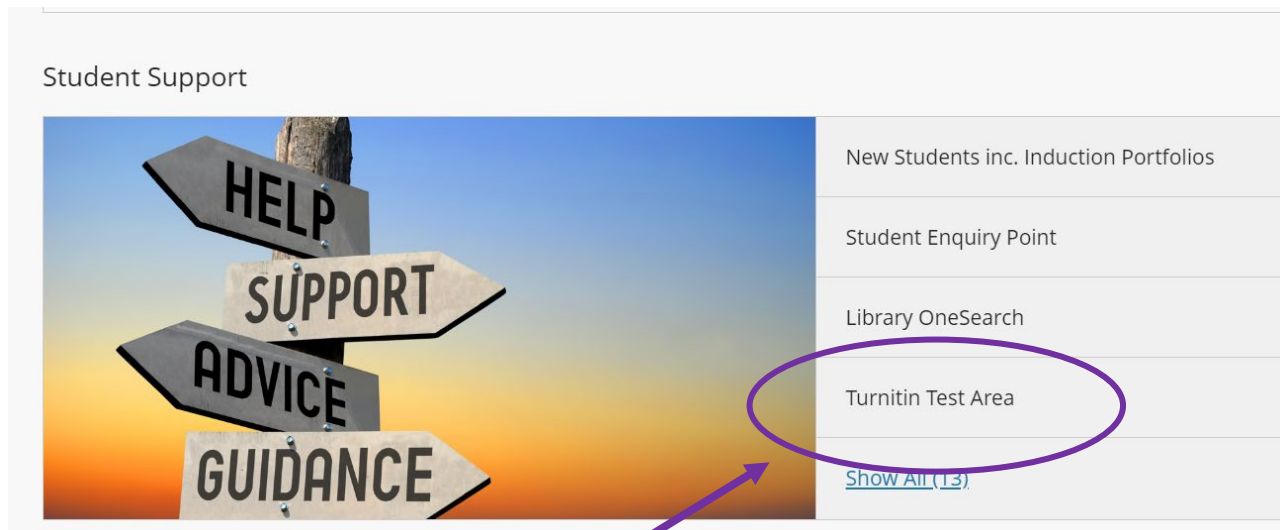
N.B. The Test area doesn't add your work to the database and will not affect your final submission. Make sure you also submit your final work through your assignment gateway for marking when you have finished editing it.

1. Login to **Blackboard**, either through the Student Hub or at <https://mylearning.cumbria.ac.uk/>



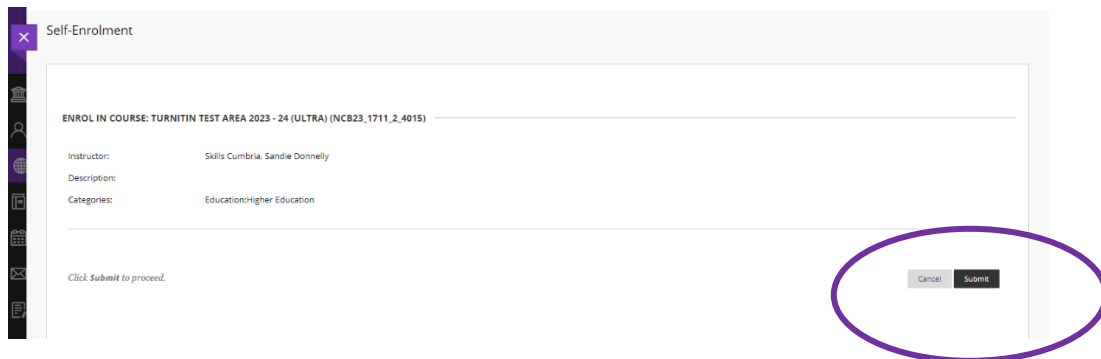
2. You will land on the **Institution page**.

3. You may have to scroll down to find the **Student Support** section.

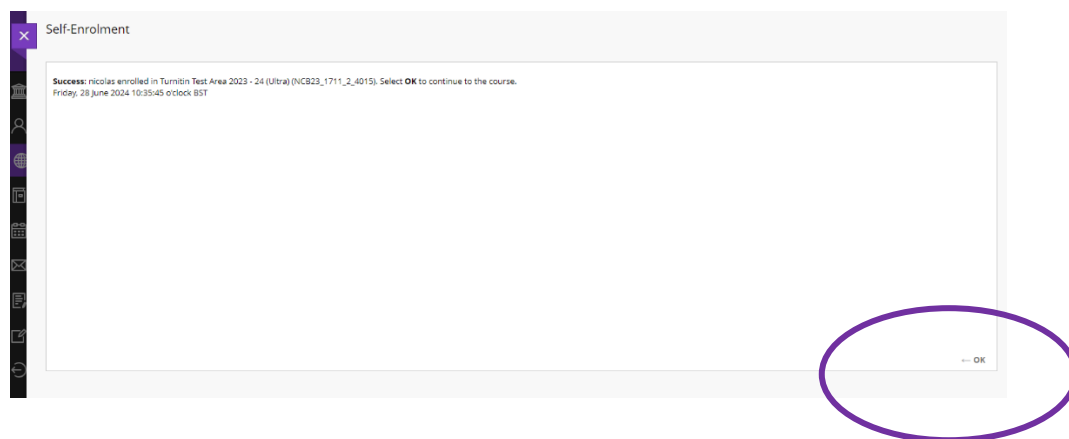


4. Select the **Turnitin Test Area** link.

5. If it's the first time you have been on the Test area you will need to **self enrol** by clicking on the submit button, bottom right.



6. You will then need to click on **OK**; this is well hidden at the bottom right of the screen.



7. Read the introductory information and enter through the yellow door.



Submission Points

You'll find ten Turnitin Test Area submission points within this folder. Turnitin produces a Similarity Report almost immediately for the first 3 submissions to each numbered Test Assignment submission point. This means that the Test Area offers access to 30 immediate reports. After that, you can keep using submission points as many times as you like, you will just need to wait 24 hours before further reports appear.

8. You will be presented with ten Test Areas, numbered from Test Area 1 to Test Area 10.

Test Area 1

Due date: 31/08/2026, 17:30 (UTC+1)

Turnitin will allow you to see the Similarity Report for the first 3 submissions to this numbered Test Area almost immediately. After the first 3 submissions to this numbered Area, you will then need to wait for 24 hours before further reports appear. You can use this Test Area as many times as you like.

Test Area 2

Due date: 31/08/2026, 10:33 (UTC+1)

Turnitin will allow you to see the Similarity Report for the first 3 submissions to this numbered Test Area almost immediately. After the first 3 submissions to this numbered Area, you will then need to wait for 24 hours before further reports appear. You can use this Test Area as many times as you like.

9. Select a Test Area and select **Launch**.

The screenshot shows a Turnitin Test Area interface. On the left, there is a sidebar with a list of test assignments: 'Test Assignment 1' (Due date: 31/08/2024, 15:14), 'Test Assignment 2' (Due date: 31/08/2024, 15:19), and 'Test Assignment 3' (Due date: 31/08/2024, 15:30). The main content area displays details for 'Test Assignment 1', including a 'Due Date' of 31/08/2024, 15:14, a '64d' icon, and a 'Your Submissions' section with an 'Unopened' status and a due date of 31/08/2024, 15:14. At the bottom of the main content area, there is a 'Launch' button. A purple arrow points to the 'Launch' button.

10. You will then get the option to **Upload Submission**

The screenshot shows the 'Upload Submission' screen. At the top, there is a navigation bar with 'Assignment Dashboard' and 'Test Assignment 2'. Below the navigation bar, there is a large blue button labeled 'Upload Submission'. Below the button, there is a stylized illustration of a person's head and shoulders, with a horizontal line across the face and two sets of four small circles on either side, representing eyes or a camera lens.

11. Drag and drop or select your file to upload.

Submit File ×

Upload Review Complete

○ ————— ○ ————— ○

Upload Submission Text Input Cloud Submission ▾

Drag and drop or select a file from your device.

Submission Title

Submission File Procrastination_Turnitin.docx

12. Click Upload and Review

13. You will get a chance to review your upload and **Submit to Turnitin**

Upload Review Complete

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Title
Quick-Guide-to-Full-Stops.docx

File Size
55.07 KiB

Word Count
2,000

A Quick Guide to Full Stops (.)

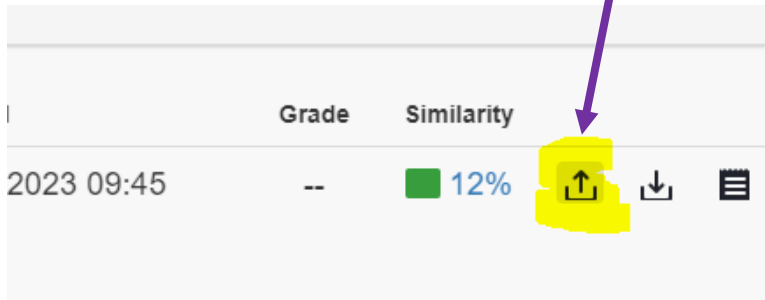
Full stops are an essential component of any writer's toolkit. This guide will give you an overview of the basics.

For information and guidance on how to link sentences together using conjunctions and commas, please consult [A Quick Guide to Co Writing Sentences](#). For guidance on when to use please see [A Quick Guide to Semicolons](#).




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14. Each Test Area gateway will give you an immediate “*Similarity report*” up to 3 times; after that you will need to wait 24 hours for a new report to run. This is why you have multiple gateways. 3 reports from each of the 10 numbered gateways provides 30 opportunities for immediate feedback across the academic year.

15. To resubmit to a gateway just click on the upload arrow and it will overwrite your previous submission.



The screenshot shows a table with columns for submission time, Grade, and Similarity. The first row shows a submission from 2023 at 09:45 with a grade of -- and a similarity of 12%. The upload arrow icon is highlighted in yellow, and a purple arrow points to it from above.

	Grade	Similarity	
2023 09:45	--	12%	  

See the [Turnitin page](#) for information on interpreting your Turnitin report.

For assistance with citing, referencing, paraphrasing and more, refer to the [Referencing](#) pages on My.Cumbria and also see [Cite Them Right](#).

Sign up for a [skills@cumbria Referencing webinar](#).