

<b>DISCIPLINARY REVIEW REQUEST FORM</b>			
<b>Name</b>		<b>Student Number</b>	
<b>Contacting you.</b> We will use your student email address unless otherwise specified.			
<b>Do you have a disability or specific learning difficulty</b> you would like us to be aware of when considering your Disciplinary Review?	Yes / No. If yes, please give details of adjustments that will assist you during the Review procedure:		
<b>Disciplinary method</b> <b>Not</b> for use with FPN. See FPN attachments if applicable.	<ul style="list-style-type: none"> <li>¨ Disciplinary Interview</li> <li>¨ Disciplinary Committee</li> </ul>		
<b>Name of the leading Investigating Officer /Disciplinary Officer</b>			
<b>Date of outcome letter</b>			
<b>I am making this Disciplinary Review based on (select one or more of the grounds below):</b>	<ul style="list-style-type: none"> <li>• You must have the permission of any third party (e.g.: other students, staff etc) before naming them in a statement.</li> <li>• We may not accept additional information at a later date, unless you can tell us good reasons why it could not be included now.</li> <li>• List any documents attached to support your Disciplinary Review if applicable.</li> </ul>		
¨ i) You are providing new material evidence available that could not be provided earlier.	By this we mean evidence that you believe may alter the decision of the disciplinary and which could not be provided at the time of your disciplinary.		
¨ ii) You are providing evidence that the procedure for your disciplinary was not followed correctly.	You should explain how the Disciplinary method used did not follow the procedure correctly.		
¨ iii) You believe the sanction is disproportionate to the code(s) breached.	Why do you feel the sanction is disproportionate and what do you believe is appropriate?		
I have read and understood the Disciplinary Review Procedure and understand that I may seek information, advice and guidance from the Students' Union ( <a href="http://www.ucsu.me/support">http://www.ucsu.me/support</a> ) at any time during this Disciplinary Review.			
<b>Signed (student)</b>		<b>Date:</b>	
Return this completed form and any supporting documents, <b>within 10 working days</b> of the date of notification of the Disciplinary outcome to: <a href="mailto:studentprocedures@cumbria.ac.uk">studentprocedures@cumbria.ac.uk</a> .			

This form is subject to amendment from time-to-time. This form and the full policy and procedure can be downloaded from <https://my.cumbria.ac.uk/Student-Life/Support/Responding-to-your-concerns/Student-Code-of-Conduct/>.

If you require an alternative format of this form, please contact [studentprocedures@cumbria.ac.uk](mailto:studentprocedures@cumbria.ac.uk).