

The Essay Structure

Body = 80% length

Answers the Question!

In a chain of paragraphs that build and present a CASE.

Each paragraph:

- v 1 big idea
- v Introduce
- v Define
- v Offer argument
- v Offer evidence & discuss
- v Make final point

The Reader is asking you – and your writing should answer – the following questions:

- What is this paragraph about?
- What exactly is that?
- What is your argument on this (in relation to the question)?
- What is your evidence? What does it mean?
- What is the final point (in relation to the Question)?

Introduction = 5% length

Tells the reader how you will answer the Question. Write last, once you know where the essay is going.

**Plan,
Draft,
Review, Revise
and Edit**

Conclusion = 15% length

- ◆ Re-state arguments
- ◆ Re-state points
- ◆ No new evidence
- ◆ Could make recommendation
- ◆ Proves that you have answered the whole question

(Some say you should write this first so you know where you are going – but re-write when you have finished changing your essay)

Bibliography: Harvard System

Refer to Cite them Right for correct referencing formatting.
Present your reference list in alphabetical order by author's surname.