



The University will be going live with the new EBSCO interface on Tuesday 14th July.

Saved searches and records from the current interface will be automatically transferred.

However, if you have created Custom folders or Alerts in Ebsco databases, then you need to prepare for the transfer to the new interface.

Custom folders and Alerts will not transfer.

Custom folders are subfolders within the main 'My folder', which you will have set up and named, maybe for a research project.

When you login to the new interface from the July 14th it will give you an option to download a report of your old folders (*from a new feature called Projects*) into an Excel file which may be a large unwieldy file.

Details of how to do this in the new interface from the 14th July are [on this link](#)

Before the 14th July there are a few things you can do in the current site to avoid this:

- Delete any custom folders you no longer need.
- If you have saved searches in a custom folder, you can select it and "Move to" the "Saved Searches" folder.
- Back up saved items in [RefWorks](#).
- Alternatively, you can move individual article records to "My Folder" by selecting items and "Move to". They will be added to "Articles".
- Search Alerts will need to be retrieved and saved as a search to be recreated in the new interface.
- Journal alerts will need to be set up in the new interface, so keep a list.

Email skills@cumbria.ac.uk with any queries

Current Ebsco subscriptions (the same folder works for them all)

Academic Search Complete	Environment Complete
Business Source Complete	GreenFILE
Child Development & Adolescent Studies	Hospitality & Tourism Complete
CINAHL Ultimate	MEDLINE with Full Text
Criminal Justice Abstracts with Full Text	PsycArticles
Education Source	SocINDEX with Full Text
	SPORTDiscus with Full Text