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| **The full reference** |  | **Your analysis and evaluation** |
| **Content** | Aim or question.  What is the piece about? |  |
|  | Authors’ stance.  What’s their position or purpose? |  |
|  | Literature and context.  Have they used the evidence well? Is it good quality and referenced correctly? |  |
|  | Research methods or theoretical models.  Are any methods, theories or models correctly applied? |  |
|  | Analysis of results or argument.  What is the line of reasoning? Is it valid/logical? |  |
|  | What is the conclusion?  Is it supported by the reasoning and evidence? |  |
| **Evaluation** | Strengths and weaknesses. |  |
|  | Alternative positions, how does this compare to other writers? |  |
|  | Has the author made their case? |  |
| **Reflection** | What have I learnt? |  |
|  | Will I include this in my essay? As a Key source? |  |
|  | How does this link to Practice or my own experience? |  |